### 31 Agency Square Box Elder, MT 59521

Phone: (406) 395-4176/4148 Fax: (406) 395-4956

http://www.cctsp.org

"Strengthening our families through tribal collaboration"

# APPLICATION FOR CHILD SUPPORT SERVICES CHECKLIST

	Application for Child Support Services – Signature	Required		
	Copy of applicant's social security card	Comments (if any):		
	Copy of applicant's official birth certificate	Comments (if any):		
	Copy of <b>child(ren)'s</b> social security card(s)	Comments (if any):		
	Copy of <b>child(ren)'s</b> official birth certificate	Comments (if any):		
	Acknowledgments of Paternity, if applicable	Comments (if any):		
	Certified copy of your support order and all modific	ations		
	Affidavit of Support Received or Paid - Signature m	nust be notarized		
	Authorization to Act - Signature must be notarized			
	Enrollment Verification of <u>all</u> parties (Only if enrolled with a Federally Recognized Tribe)	Comments (if any):		
	Authorization for Release of Information - Signatur	re must be notarized		
	FOR OFFICE U	SE ONLY		
Custod	lial Parent:Non-C	Custodial Parent:		
Date of receipt://				
itle IV-D Signature: Date:				

#### YOUR RESPONSIBILITIES

- 1. You must keep the CCT CSP informed of any change in your address, phone number, employment, or marital status. You must also provide updated information about other participants in the case.
- 2. You must promptly inform the CCT CSP of any changes in the physical custody of the children, modification of the support order, other collection actions, adoption proceedings, and any other matter that may affect or change the services the CCT CSP is providing.
- 3. You must forward any information that adds to, differs from, or contradicts information in the Child Support case so that it may be considered.
- 4. You must provide certified copies of all orders concerning your case. This includes actions that occur after Child Support services begin.
- 5. You must immediately forward any support payment you receive that has not been issued by the CCT CSP (or any payment you are required to make) to the CCT CSP.
  - (a) You may be liable if the CCT CSP takes an enforcement action because you failed to timely forward a payment.
  - (b) Credit may not be given unless payments are made through the CCT CSP.
  - (c) Send all child support payments to:

Chippewa Cree Child Support Program PO Box 83 31 Agency Square Box Elder, MT 59521

**Application For Child Support Services** 

Please print or type all information

FEES AND SERVICES
PART A

The Chippewa Cree Tribe Child Support Program (CCT CSP) is does not charge an application fee to individuals applying for child support services. There are other fees that the Child Support Program may require you to pay such as paternity testing fees.-

Please attach copies of any and all court orders, judgments, decrees or stipulations involving child support. Whenever there are changes in the information, please send copies to the CCT CSP.

I understand the CCT CSP will provide complete child support services.
☐ I also request modification of the child support order.
I am the ☐ Mother ☐ Father ☐ Other
Do you have a disability?
Does your child have a disability?
I am applying to receive child support from the \( \Bigcup \) Mother \( \Bigcup \) Father \( \Bigcup \) Both
I understand that by submitting this application to the Chippewa Cree Tribe Child Support Program (CCT CSP), I am requesting child support services under Title IV-D of the Social Security Act.
I declare that the information provided in this application is true and accurate to the best of my knowledge and belief.
Applicant Signature  Date

If you have a disability and need access this information in an alternative format, or need it translated to another language, please contact the Chippewa Cree Tribe Child Support Program at 406.395.4176.

The CCT CSP Attorney does not represent either party but rather represents the CCT CSP's interest in establishing and enforcing a support order. If you are <u>NOT</u> the mother or father, you must complete Part B before continuing to the next page. If you are the mother or father, go directly to Part C.

NON-PARENT APPLICANT INF **PLEASE ONLY FILL OUT THIS SECTION		EITHER THE MOTHER	PART B OR THE FATHER/ALLEGED FATHER**
Legal Name:			
(First, middle, last)			
Your relationship to the child(ren):			
Social Security Number:	Date of Birth:		Race:
Mailing Address:		City, Sta	ite, Zip Code:
Home Phone:		Work Phone:	
Trome Thome.		Work I none.	
Message/Other:		E-Mail Address:	
Are you a member of a federal reco	ognized tribe?	If yes, which tribe?	
☐ Yes ☐ No			
Do you have a document or order g	giving you custo	dy or the right to coll	ect support for the child(ren) from
either of the parents?   Yes	No		, ,
If yes, you must attach copies of a		orders.	
	V 11		
your situation, please realize that child now and over the lifetime of your case.	support cases are Your responses he d to determine to	e complex and enduring the CCT CSP to lowhom it is owed, and	h it may seem that many do not apply to g. Information you provide will be used cate parties, to determine jurisdiction, to to establish orders when necessary. As a father.
ORDER AND MARITAL INFOR	MATION		
ABOUT THE PARENTS OF THE	E CHILD(REN)		PART C
Attach certified copies of all orde			
clerk of court for the county that fil <b>Marital Information:</b> Were the pa		Date of Marriage	
YES NO	irents married:	Date of Marriage	··
City, county and state of marriage:			
Did the parents hold themselves ou	t as husband and	d wife? ☐ YES	□NO
Did the parents ever file joint tax re	eturns?	If yes, which year	ars?
☐ YES ☐ NO		What states?	
<b>Divorce/Order Information:</b> Are	the parents	City, County and	State where order was entered:
divorced?			

Is there an order for support?	City, County and State where order was entered:
☐ YES ☐ NO	
Who is ordered to pay support?	Amount:
T 11 '4 1 1 1 1	TC 1 1 1
Have any verbal or written changes been made to the terms of the order?	If yes, describe changes:
THE TETHIS OF THE OTHER? YES NO	
You must attach copies of all written changes to the	
If no support order or divorce, has any legal action	City, county and state of action:
(divorce, custody, support, paternity) been started?	
YES NO	
	D 1 D 27 D
MOTHER'S INFORMATION  Mother's Legal Names	Maiden Name:
Mother's Legal Name: (First, Middle, Last)	Maiden Name.
Other Names Used:	
Street Address:	City, State, Zip:
Mailing Address:	City, State, Zip:
Home Phone Number:	Other Phone Number (cell, message, etc.):
E-Mail Address (If you wish to receive updates via	Social Security Number:
e-mail)	
Date of Birth:	Place of Birth (City, County, State)
Is the mother a member of a federal recognized	If yes, which tribe?
tribe?	
Does the mother live on a reservation?	If yes, which reservation, city, state?
☐ YES ☐ NO	
If the mother is not a Native American, please indicat	e race:
Mother's Employer:	Phone Number:
Wiother's Employer.	Thone Number.
Mailing/Street Address:	City, State, Zip Code:
Work Hours:	Current Salary:
<b>List Names</b> and phones numbers of friends or other r	elatives who may know where the mother is.

Name: Home Phone	Number: Relationship:
Name: Home Phone	
Name: Home Phone	Number: Relationship:
Attampte to Collect Child Suppose and Dublic Assi	240000
Attempts to Collect Child Support and Public Assis	Name and Address of Attorney:
Does the mother have an attorney?	Name and Address of Automey.
☐ YES ☐ NO	
Has the mother received child support enforcement services from an agency in another state?	Name and address of agency:
☐ YES ☐ NO	
Has the mother applied for collection services from a	private agency?
Name and address of agency:	
Has the mother received public assistance in any	Types of Assistance:
state? NO	
Dates of Assistance:	City, County, State or Tribe:
General Information	
Is the mother a student?	Expected Graduation Date:
☐ YES ☐ NO	
A member or former member of the Armed Forces?	Rank/Years of Service:
If yes, which branch?	
Date entered:	Date discharged:
Does the mother receive any benefits or retirement security retirement, social security disability, workman	income such as military retirement/disability, social n's compensation or other retirement?
Is the mother currently incarcerated or on parole or probation?	If yes, where are they incarcerated or what is their probation officers name/address?
Does the mother:	If so, what is the state and number?
Have a driver's License?	So, what is the state and number:
FATHER/ALLEGED FATHER'S INFORMATION	PART E
Father/Alleged Father's Legal Name:	Maiden Name:
(First, Middle, Last)	ivialden ivanic.
(1 11 50, 111111110, 11101)	

Other Names Used:	
Street Address:	City, State, Zip:
Mailing Address:	City, State, Zip:
Home Phone Number:	Other Phone Number (cell, message, etc.):
E-Mail Address (If you wish to receive updates via e-mail)	Social Security Number:
Date of Birth:	Place of Birth (City, County, State)
Is the father/alleged father a member of a federal recognized tribe?	If yes, which tribe?
Does the father live on a reservation?  ☐ YES ☐ NO	If yes, which reservation, city, state?
If the father is not a Native American, please indicate	race:
Father/Alleged Father's Employer:	Phone Number:
Mailing/Street Address:	City, State, Zip Code:
Work Hours:	Current Salary:
Attempts to Collect Child Support and Public Assi	
Does the father have an attorney?  ☐ YES ☐ NO	Name and Address of Attorney:
Has the father received child support enforcement services from an agency in another state?	Name and address of agency:
☐ YES ☐ NO	
Has the father applied for collection services from a p	rivate agency?
Name and address of agency:	
Has the father received public assistance in any state?	Types of Assistance:
☐ YES ☐ NO	
Dates of Assistance:	City, County, State or Tribe:
General Information	· ·

Is the father a student?	Expected Graduation Date:
☐ YES ☐ NO	
A member or former member of the Armed Forces?	Rank/Years of Service:
If yes, which branch?	
Date entered:	Date discharged:
Does the father receive any benefits or retirement security retirement, social security disability, workma	income such as military retirement/disability, social n's compensation or other retirement?
Is the father currently incarcerated or on parole or probation?	If yes, where are they incarcerated or what is their probation officers name/address?
Does the father:	If so, what is the state and number?
☐ YES ☐ NO Have a driver's License?	

CHILDREN'S INFORMATION			PART F
	Child 1	Child 2	Child 3
Child's Full Name:			
Sex:	☐ FEMALE ☐ MALE	☐ FEMALE ☐ MALE	FEMALE MALE
Social Security Number			
Date of birth:			
Place of conception (City, State):			
Place of birth:			
Tribal Affiliation/Race			
Were parents married when this child was born?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
If NO, did the father voluntarily sign acknowledgement form?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
Has genetic testing been done? If yes, provide copy of the results.	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
Is the child still in school?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
Anticipated graduation date:	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
Does child receive Social Security benefits/SSI?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
Is there an existing child support order for this child?	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO
County and State where Order was entered:			
Date of Order			
Case Number:			

Who is the Child Support Payments Made to?						
Is the child still in school?	☐ YES	□NO	☐ YES	□NO	☐ YES	□NO
Anticipated graduation date:						
School Name:						
Address:						
City, State, Zip						
Does child receive Social Security benefits?	☐ YES	□NO	YES	□NO	YES	□NO
If yes check one:	□ ssı	SSDI	☐ ssı	SSDI	☐ ssi	SSDI
	Amount:\$	/per month	Amount:\$	/per month	Amount:\$	/per month
Additional Information:						
CHILDREN'S INFORMATION (continue		ild 4	Ch	aild 5		(CONTINUED)
CHILDREN'S INFORMATION (continue Child's Full Name:		ild 4	Ch	nild 5		(CONTINUED) aild 6
		ild 4	Ch	hild 5		
Child's Full Name:		ild 4	Ch	nild 5		
Child's Full Name:  Other Names used/Nicknames:	Chi				Ch	nild 6

Date of birth:						
Place of conception (City, State):						
Place of birth:						
Tribal Affiliation:						
Were parents married when this child was born?	☐ YES	□NO	YES	□NO	YES	□NO
If NO, did the father voluntarily sign acknowledgement form?	YES	□NO	YES	□NO	YES	□NO
Has genetic testing been done? If yes, provide copy of the results.	YES	□NO	YES	□NO	☐ YES	□NO
Does this child live with you? If no, where does this child live?	☐ YES	□NO	YES	□NO	☐ YES	□NO
Do you have legal custody of this child? If yes, date obtained and where.	☐ YES	□NO	YES	□NO	☐ YES	□NO
Is there an existing child support order for this child?	☐ YES	□NO	YES	□NO	YES	□NO
County and State where Order was entered:						
Date of Order						
Case Number:						
Who is the Child Support Payments Made to?						
Is the child still in school?	YES	□NO	YES	□NO	☐ YES	□NO
Anticipated graduation date:						
School Name:						
Address:						
City, State, Zip						

Does child receive Social Security benefit	s?	S NO	YES	□NO	YES	□NO
If yes check one:	SSI	SSDI	SSI	SSDI	□ ssı	SSDI
	Amount:\$_	/per month	Amount:\$_	/per month	Amount:\$	/per month
Additional Information:	·					
OTHER CHILDREN INFORMATI	ON					PART G
List all of the mother's children not previ						
Child's Full Name	Date of birth Month/Day/Year	Who does the child	l live with?	Is the mother orde	red to pay suppor	rt for this child?
				YES NO	\$	Amount/Month
				YES NO	\$	Amount/Month
				YES NO	\$	Amount/Month
List all of the <b>father's</b> children not previo	usly listed.					
Child's Full Name	Date of birth Month/Day/Year	Who does the child	l live with?	Is the father order	red to pay suppor	t for this child?
				☐ YES ☐ NO	\$	Amount/Month
				YES NO	\$	Amount/Month

### AFFIDAVIT OF SUPPORT RECEIVED OR PAID

Childr	ren: Mother:
	Father:
Tribe	all the choices carefully <b>before</b> you check the box or boxes that apply. The Chippewa Cree Child Support Program (CCT CSP) will collect ordered maintenance or alimony if the CCT s also collecting support.
STAT	E OF)
Count	E OF) :ss.
	undersigned, having been first duly sworn upon my oath, say:
	I received payments <b>directly</b> from the  father  mother. I listed the payments on the other side of this form.
	I received payments from another state agency or court. I listed the payments on the other side of this form. (Provide name, address and phone number of other state agency or court below.) You must provide a certified copy of any pay records from the agency or court.
	I have never received a support payment.
	I made payments <b>directly</b> to (Name of individual, not an agency or court.) I listed the payments on the other side of this form.
	I made payments to another state agency or court. I listed the payments on the other side of this form. (Provide name, address and phone number of other state agency or court below.) You must provide a certified copy of any pay records from the agency or court.
	I have never made a support payment.

## PAYMENTS Include only payments received for Child Support

Month	20	20	20	20	20	20	20	20	20
January									
February									
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
Attach additio	nal pages i	f needed for	· prior year.	S					
ate		Prin	t Name			Signatur	e		
ibscribed and s	sworn to be	efore me, a l	Notary Publ	ic for this s	tate, on the	date writte	n above.		
(sea	D.								
(seal)				Nota	Notary Public				

#### **AUTHORIZATION TO ACT**

Children:			Mother:	
- -			Father:	
	for Chippewa Cree Tri aw to take all actions ne			e) services. The CCT CSP is
I am the \( \square \)	Mother ☐ Father ☐	☐ Other (list relat	ionship)	
	ion is effective until I a y case, whichever is late		close my case or ur	ntil the CCT CSP notifies me
Date		Signature		
		Print your na	me	
		) :ss )		
Before me, a N same in my pre	-	tate, personally app	eared the person na	med above and executed the
IN WITNESS above.	WHEREOF, I set my l	hand and affixed m	y official seal, the	day, month and year written
(	(seal)		Notary Public	

Children:	Mother:
	Father:
AUTHORIZATION	FOR RELEASE OF INFORMATION
I, (print your r Tribe Child Support Program (CCT CSP),	name) authorize the release of information to the Chippewa Cree its employees or its agents about this case orally or in writing.
The following information may be release	d to the CCT CSP:
☐ details and/or documentation re☐ specifics regarding payments ar	egarding the status of the action in the case
social security numbers	id status of accounts
☐ any negotiations or settlements	made in the case
☐ dates of hearings	made in the case
_	
☐ paternity information	
other:	
	CCT CSP as if it were being released to me. This authorization uthorization in writing, and the CCT CSP acknowledges that it
Date	Signature
Signed or attested before me on the abovidentity was known or proved to me.	re date by the person named in the foregoing document, whose
	Notary Public
(Seal)	